

miLEAD Professional Development Grant

miLEAD aims to offer opportunities to its members to explore non-academic careers paths and develop their professional skills. Active members of miLEAD who are in good standing, in accordance with the Membership Agreement, **and who have completed at least one project with miLEAD** are eligible to apply for the miLEAD Professional Development Grant. These grants may cover fees associated with:

1. Registration or travel for professional-development, non-academic events or memberships
Symposiums, conferences, competitions, hackathons, workshops, etc.
Casing practice books, etc.
2. Career-development, exam, or job-interview related study materials
Casing practice books, etc.
3. Classes
Online or in-person for business and professional skills including but not limited to public speaking, negotiation, interviewing, etc.
4. Professional/vocational coaching
Interviewing, CV/resume assistance, public speaking, etc.
5. Online resources for non-academic job searching
LinkedIn Premium* (6 months maximum reimbursement), etc.
6. Personal branding materials & clothing
Branding: Business cards, CV/resume printing, etc.
Professional Clothing: Clothing and tailoring for interviews, conferences, case competitions, etc.

To apply for a grant, miLEAD members must submit a [Professional Development Grant Application](#) indicating the purpose, benefit, and costs associated with the professional development expense to events@milead.org. The [Professional Development Grant Application](#) must be submitted **before** purchase.

Active miLEAD members are eligible to apply for up to **\$300/year** in professional development grants for the year associated with their Membership Agreement. Grants will be reviewed by members of the board on a rolling basis, after which funds will be dispersed to the applicant if the expense is consistent with the aims of the grant and funds are available. *PD grant funds will be dispersed shortly after board approval to ensure that applicants do not have to front costs associated with the grant.* Within 30 days of receiving the grant funds, associated itemized receipts **with dates** must be emailed to finance@milead.org.

**Items requiring monthly payments, such as subscriptions, will be reimbursed retroactively after submission of all associated receipts*

miLEAD reserves the right to:

- Reimburse an amount inconsistent with the application request if the miLEAD member has received another miLEAD PD grant within the year, or if a portion of the expenses do not align with the aims of the grant
- Rescind funding if receipts are not submitted within 30 days of receiving the grant
- Hold future miLEAD-related reimbursements if receipts are not submitted within 30 days of receiving funds
- Grant or deny the miLEAD Professional Development Grant at its discretion